

## SynchronEyes Software Version 7.0 Buttons and Toolbars

SynchronEyes™ teacher-station software has toolbars in two different areas. The views toolbar, on the left, controls what you see in the main area of the interface and what functions are accessible from the main toolbar. The main toolbar, located at the top of the interface, enables you to use those functions in SynchronEyes software to monitor, instruct, control and assess students.

### The views toolbar

There are the following five views in SynchronEyes software: Thumbnails, Quiz, File Transfer, Chat and Applications. Access and use the features in each view by selecting its button in the views toolbar.

 <b>Thumbnails</b>	Monitor and control your students' computers.
 <b>Quiz</b>	Create and distribute interactive quizzes.
 <b>File Transfer</b>	Send computer files to your students.
 <b>Chat</b>	Start a computer chat session with all your students or a group of students.
 <b>Applications</b>	Remotely block, launch and close applications on students' desktops.

### The main toolbar – constant functions

Some buttons are always available in the top toolbar. You can lock student desktops, block Internet access, start a chat session, answer student questions or conduct a poll from any of SynchronEyes software's five views.

 <b>Lock</b>	 <b>Internet</b>	 <b>Message</b>	 <b>Questions</b>	 <b>Vote</b>
Lock student computers and direct their attention to the front of the room.	Block access to Internet Explorer® Internet browser.	Send a message to an individual student or a group of students.	Review and respond to student questions.	Conduct a poll using yes or no questions.

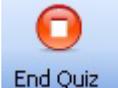
## The Thumbnails view toolbar

Select the **Thumbnails** button in the views toolbar to watch and control student computers.

						
Observe	Control	Broadcast	Capture	Show Media	Send Web	Shut Down
Monitor a selected student in Full Screen Mode.	Take control of a selected computer.	Show your desktop or a selected student desktop to the group.	Take a picture of a student's desktop for future reference.	Browse to a media file on your computer and send it to your students.	Launch an Internet site on your students' computers.	Shut down a selected computer or all the computers in a group.

## The Quiz view toolbar

Create, edit and administer quizzes using the functions available from the Quiz view toolbar.

					
Start Quiz	End Quiz	Add Existing	Remove	Add New	Edit
Send a selected quiz to all the connected students.	End the quiz and collect it.	Add a quiz to the SynchronEyes file Quizzes list.	Delete a quiz from the SynchronEyes file Quizzes list.	Create a new quiz with the Quiz Wizard.	Edit a quiz in the SynchronEyes file Quizzes lists.

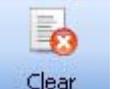
## The File Transfer view toolbar

Use the File Transfer toolbar to manage the distribution of electronic files.

			
Send File	Cancel	Clear	Open
Send a selected file to connected students.	Stop a file from being sent.	Clear a selected file from the Files Sent or Received list.	Open a selected file.

## The Chat view toolbar

Oversee chat sessions and participate in discussions with students.

		
Enable	Save	Clear
Open a Chat session for a selected group of students.	Save the text from a chat session.	Clear the text from a chat session.

## The Applications view toolbar

Manage which computer programs your students can access.

					
Add New	Delete	Edit	Activate	Launch	Close
Create a new application blocking rule.	Delete a selected applications blocking rule.	Edit the parameters of a selected rule.	Activate a selected applications blocking rule.	Remotely launch an application on your students' computers.	Remotely close an application on your students' computers.